



North Routt Snow Riders By-Laws

Article I - Name:

Section 1: The name of this organization shall be North Routt Snow Riders, hereinafter referred to as NRSR.

Article II - Purpose:

Section 1: To cooperate with all persuasions of winter recreation to prevent uncomfortable situations and provide quality trail opportunities for all winter users of the trail system in North Routt County.

Section 2: To follow its Articles of Incorporation as listed with Secretary of State.

Section 3: To obtain funding from different groups for grooming trails for both snowmobiles and non-motorized uses, and to help advance, promote and preserve those winter activities.

Section 4: To stay informed on all winter recreation activities and events in North Routt County.

Section 5: To provide opportunities to host social and educational events.

Section 6: To cooperate with the North Routt Fire Protection District, Routt County Search & Rescue, Colorado State parks and the US Forest Service as requested.

Section 7: NRSR is an affiliated member of the Colorado Snowmobile Association (CSA).

Article III - Membership:

Section 1: Anyone having a vested interest in winter recreation activities in North Routt is eligible for membership in NRSR by payment of their annual dues. Members should be interested in objectives and purposes of NRSR and be willing to actively participate and support NRSR activities.

Section 2: Board Members and general membership in NRSR may terminate upon:

1. Voluntary withdrawal.
2. Non-payment of annual dues.
3. Violation of the By-Laws.
4. Violation of a lawful rule or practice, duly adopted by NRSR.
5. Willful violations of the Backcountry Code of Conduct.

Section 3: The Board may reject membership applications of anyone for no reason. Payment will be returned with the rejection notice.

Section 4: The Board may bestow an Honorary Membership to an outstanding individual of North Routt based on their participation in snow club activities. Honorary members are lifetime members of the North Routt Snow Riders and will be entitled to participate in club business activities requiring club membership. Honorary members will be registered as active members of our club each year they are active members of the Colorado Snowmobile Association.

Current list of Honorary Members include:

Chad Bedell	Don Markley	Ken Brink	Mike Swinsick
John Hawes	Chuck Vale	Billy Dines	Mark Bourbeau
Ed MacArthur	Terry Nelson		

Article IV – Annual Dues and Donations:

Members of NRSR must pay dues annually. In addition, all members must also be active members of the CSA. Individuals must pay their annual dues through CSA and select NRSR as their club of choice in order to be a current member of NRSR.

Individual	\$35.00 + CSA
Family	\$50.00 + CSA

Small Business	\$50.00 + CSA
Business Family	\$100.00 + CSA

Business donations will receive recognition on The Club website.

Any member or individual may make a tax-deductible donation to The Club.

Article V - Meetings:

Section 1: Meetings shall be held on the 1st Tuesday from November through April. Time and location will be designated on the monthly meeting invitation sent by the president via email one week in advance of the monthly meeting. Roberts Rules of Order will be used as the standard to manage all meetings.

Section 2: In order to conduct a meeting there must be a quorum, which shall be at least 4 active members in addition to 2 board members.

Section 3: Informational and/or instructional meetings may be organized by NRSR and scheduled at times and places convenient to the membership.

Section 4: The Board may need to meet during the off-season. The President will schedule these meetings as needed. Notification of any action take at these meetings shall be made via email to all members.

Section 5: Any board member can request a special meeting; no official action can be taken at special meetings without a quorum.

Article VI – Board Member Elections

Section 1: To be eligible for nomination, a board member nominee must be a resident of North Routt (as defined by the North Routt Fire Protection District boundaries) and an active member of The Club in good standing (dues paid) for a minimum of 2 full years.

Section 2: Board member nominations will be sought, and the election held at the December meeting. Active members present are eligible to cast votes and the nominee for each office with most votes wins. The elected Board will take over at the end of the December meeting for a 1-year term. There are no term limits.

Article VII – Board Members and Their Duties:

Section 1: The Board shall consist of a President, Vice President, and Secretary, and Treasurer.

Section 2: The Board is charged with the routine business activities of The Club and will solicit input from general membership through the meeting agenda.

Section 3: Funds disbursement: Signatures of the Secretary/Treasurer and the President shall be required for any expenditure.

Section 4: The President may fill vacancies in any office by appointment, subject to approval of the other board member. The appointment will stand until the next regularly scheduled election.

President - Is empowered to conduct routine and ordinary business of The Club, The President shall confer with the Board of Directors to determine the course of action for non-routine business. Is a non-voting member of the board unless there is a tie breaking vote required. Additional duties of the President are as follows:

1. Conduct monthly club meetings
2. Attend local functions as necessary to promote NRSR
3. Assist organizing events as needed
4. Submit annual funding grant requests and insurance forms
5. Be responsible for the active management of NRSR and the general supervision of NRSR activities
6. Ensure all reports to CSA are accomplished

Vice President - Acts as the President when the President is absent or not able to fulfill the duties of the office for an extended period. The Vice President also performs other duties at the request of the President.

Secretary - Records and maintains minutes for meetings of NRSR, as well as the following

1. Record, draft, and email meeting minutes to officers within 5 days of the meetings.
2. Maintain records of NRSR communications as well as By-Laws
3. Maintain membership records and keep members informed via social media posts and maintenance
4. Maintain incoming mail
5. Maintain state documents and reports

Treasure – Maintains the financial operations of NRSR including

1. Receives fees, donations, and other income for NRSR

2. Deposits all funds in NRSR checking account
3. Reimburse expenses as necessary
4. Accounts for income and expenses
5. Report the financial condition of NRSR at each monthly meeting

Article VIII - Amendment to the By-Laws:

By-Laws may be amended any time the need arises. Amendments must be approved by a majority vote of the active members present. By-Laws should be reviewed by the board annually for relevance.

Article VIII – Authority and Purpose

Section 1: The Board shall have the authority to adopt, amend and repeal, in its sole discretion, Standard Operating Procedures (SOPs) for NRSR.

Section 2; SOPs shall be directives for carrying out normal club business not covered by the Bylaws. All board members will have a copy of the SOPs.

Section 3: SOPs shall not conflict with the stated purpose of NRSR Articles of Incorporation or its Bylaws.

_____ President	_____ Date	_____ Vice President	_____ Date
_____ Secretary	_____ Date	_____ Treasure	_____ Date